

Spring Fling "A Night in Vegas" Donor Info

(This form **MUST** be filled out completely before turning in an item)

Name/ Company _____

Address _____

City _____ State ____ Zip _____

Donor Contact Name _____ Phone _____

Volunteer Name _____

Brief Description of Donation _____

Approximate Value \$\$\$ _____

FULL Description of Item

(Please list specifics of donation, arrangement with donor, requirements, limitations, etc.)

Item status: _____ Received (turned in to procurement committee)

_____ Needs to be picked up by Spring Fling Volunteer

_____ Where?

_____ When?

_____ Will be mailed or dropped off by donor

Is donation a service or offer requiring a Gift Certificate or Letter? Yes ___ No ___

Will the donor provide the gift certificate? Yes ___ No ___

If No, please provide additional information so a gift certificate can be made up.